

DOWNE TWP BD OF ED-01101120 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Meal Counting and Claiming	Meal Counting and Claiming (Off-Site Assessment Tool) (300H)	DOWNE TWP BD OF ED-01101120	305	12/16/2022	CAP Accepted	
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:38 PM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:23 PM					
	Regular meal will be offered					
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:27 AM					
	An alternate meal is not allowed for charged meals.					
	Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	DOWNE TWP BD OF ED-01101120	314	12/16/2022	CAP Accepted
	Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:38 PM				
CAP Accepted						
Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:22 PM						
Offer vs Service for Breakfast, but we are serve all for Lunch. Staff will be retrained.						
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:28 AM					
	The SFA must use the same accountability method for counting meals at the point of service that was indicated on the the Schedule A Site Details page in SNEARS. The Schedule A must be revised to reflect the actual meal counting method used.					
	SNEARS says offer vs. serve for breakfast and serve only for lunch. On day of review at lunch they were making the kids take a milk but were letting them select a fruit or veggie. The food service staff was not sure if they were offer vs. serve or serve only. They let them take a fruit or a veggie and everything else.					
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
School Breakfast and Summer Food Service Program Outreach	School Breakfast and Summer Food Service Program Outreach (Off-Site Assessment Tool) (1600H)	DOWNE TWP BD OF ED-01101120	1601	12/16/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:53 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:21 PM				
	I will provide the public the flyer in SNEARS to all students in June.				
	Flagged by Lea Berry 11/16/2022 07:27 AM				
	SFA's must inform eligible families about the availability and location of free meals for students through the Summer Food Service Program. The following link can be used to download a brochure from USDA that can be sent to households or posted on the SFA's website: https://fns-prod.azureedge.net/sites/default/files/Hotline-English.pdf Explain in detail how the finding was corrected and the measures taken to ensure that it will not occur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	DOWNE TWP ELEMENTARY-554	401	12/16/2022	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:37 PM CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:25 PM We are serve only for Lunch. Staff will be retrained. Flagged by Lea Berry 11/16/2022 07:28 AM Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch. On day of review, at lunch, students were not made to take both the fruit and vegetable. They had a choice of either a fruit or vegetable but were made to take a milk. When serve all the students must take all 5 components in their full quantities. 20 incomplete meals were served. Students must take the required number of components for breakfast in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food items in the proper quantities. One item selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 3 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable breakfast. At breakfast on day of review the students were allowed to just take a milk or a juice and it was claimed as a meal. The teacher or aid does not know what offer vs. serve is or what a reimbursable meal should look like. 20 incomplete meals were served. Explain in detail, how both findings will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation for both.				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	DOWNE TWP ELEMENTARY-554	402	12/16/2022	CAP Accepted

DOWNE TWP BD OF ED-01101120 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status	
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:37 PM					
	CAP Accepted					
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:24 PM					
	Correct servings will be served... Staff will be retrained.					
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:28 AM					
	<p>Portion sizes offered for each required lunch and breakfast component must meet daily and weekly minimum requirements for the appropriate grade group (K-5, 6-8, K-8, 9-12). When planning menus, refer to the Lunch and Breakfast Meal Pattern Charts, available on the Department of Agriculture Forms web site for specific requirements. To determine the creditable amount for each menu item's contribution to the meal pattern, refer to the following resources: Child Nutrition (CN) Labels, Signed Manufacturers Product Formulation Statements, USDA Food Buying Guide, Whole Grain Rich (WGR) Resource, USDA Foods Information Sheets.</p>					
	<p>On day of review, for breakfast, a cup of fruit was not offered. The meal pattern for fruit is one cup. A 1 ounce grain equivalent was offered which is the meal pattern, however make sure that 8-10 ounce equivalents are offered over the week. It does not seem like the planned menu is being followed at breakfast. Food service staff is not serving breakfast and training is needed.</p>					
	<p>On the day of review, for lunch, food service staff relayed to me that the kids have to take everything but they have a choice between the fruit or vegetable. The SFA's agreement states that they are serve all for lunch. The vegetable provided was a half a cup of broccoli. The meal pattern for the vegetable is 3/4 cup. I notified the staff about this prior to lunch beginning. They did not have a larger scoop.</p>					
Corrective Action History	<p>Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>					
	Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	DOWNE TWP ELEMENTARY-554	403	12/16/2022	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:35 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:25 PM				
	Choice of milk will be offered to all students. Staff will be retrained.				
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:28 AM				
	A minimum of two varieties of fluid milk must be offered throughout the breakfast meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.				
	At breakfast the students were only allowed to take the 1% white milk in the milk cooler. The teacher/aid covered the chocolate milk with a lunch tray prior to service.				
Corrective Action History	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	DOWNE TWP ELEMENTARY-554	409	12/16/2022	CAP Submitted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Submitted by Lisa Dinovi 11/22/2022 09:52 PM				
	A daily production record will be completed daily with supporting documentation to make sure menus are in compliance with the meal pattern. Flagged by Lea Berry 11/16/2022 02:15 PM				
	Daily production records must be completed daily and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.				
	Although the week of review production records were completed and met the required meal components per weekly meal pattern, the day of review and the weeks prior were not completed. The vendor is not completing the sections it should prior to sending over to the SFA. The SFA must complete the milk sections and the rest of the sections required of them.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	DOWNE TWP ELEMENTARY-554	500	12/16/2022	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:35 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:27 PM				
	All students will take the required meal components to meet the Federal meal pattern				
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:28 AM				
	At breakfast, under offer versus serve, 4 food items from the 3 required meal components must be offered to students in minimum required quantities. Students must select a minimum of 3 food items in the required portion size. One of the food items selected must be at least ½ cup fruit and/or vegetable.				
	Students were selecting one food item such as a juice or nutri grain bar and it was counted as a meal.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	DOWNE TWP ELEMENTARY-554	501	12/16/2022	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:33 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:28 PM				
	All staff will be trained.				
Corrective Action History	Flagged by Lea Berry 11/16/2022 07:29 AM				
	Food service staff/cashiers must receive training on how to accurately recognize a reimbursable breakfast under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	DOWNE TWP ELEMENTARY-554	901	12/16/2022	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lea Berry 11/22/2022 04:33 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lisa Dinovi 11/16/2022 03:29 PM				
	Scheduled to complete the on site reviews in January.				
	Flagged by Lea Berry 11/16/2022 07:29 AM				
	All SFAs must conduct an on-site accountability review of lunch and breakfast prior to February 1st each school year. The NSLP On-Site Accountability Review Form (#142) and the SBP On-Site Accountability reviews must be used. Accountability reviews must be conducted by an SFA employee. Please complete and upload as part of corrective action.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged